


**This is your payslip, produced by the Personnel Management Information System. The following notes explain the information referred to by the numbered boxes.**

1. This is used for special messages or explanations.
2. Your **Employee Number**, to be used on all forms and correspondence to ensure correct payment.
3. Your **Name**.
4. Your **School/Office/Centre** (known as the Paypoint in the System).
5. The **Date** on which the current pay period ends.
6. Your **Award** and **Classification** and the **Annual Salary** for that classification.
7. The split up of payments for the pay period. Details shown are the **Dates** paid for, **Job Number**, **Units** (hours), the **Hourly Rate** and the **Amount** applicable for that split up. There may be many components that make up a pay, for example, Annual Leave, Overtime, Higher Duties Allowances as well as normal salary.
8. The **Payment Summary** shows how the pay for the current period has been split up. The **Gross Figure** is the total of amounts in item 7.
9. **Year-to-Date** figures for each item from the Payment Summary.
10. Split up of **Deductions** and **Superannuation** amounts from the Payment Summary.
11. This shows how your Net pay has been 'disbursed', e.g. **Bank** and **Account Number**
12. Superannuation 'subsidies' (contributions) paid by the University on your behalf.
13. This shows your accrued **Leave Balances** in hours (e.g. Annual Leave, Long Service Leave) and also any approved 'leave bookings'. NB: This section will not appear on payslips every fortnight.

## Pay Advice



<p>1 Message line 1 2 Message line 2 3 Message line 3</p>	<p>12345678 Surname, Initials School/Office School/Office</p>	<p>Period End: 02-AUG-1995 Award: HEW Class: HO6 Salary PA: \$37,258.00</p>
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	Job	Units	Rate	Amount
20-JUL-1995 02-AUG-1995 Salary	01	70.00	20.4018	1,428.13

Payment Summary	This Pay	YTD	Deductions	Amount
Salary	1,428.13	2,856.26	Tax	360.10
Allowances	0.00	0.00	SSF	97.61
Overtime	0.00	0.00	HREA	6.00
Gross	1,428.13	2,856.26	MBF	32.80
Tax	360.10	720.20	Parking Fees	4.30
Super	97.61	195.22	Total	500.81
Deductions	43.10	86.20		
Net	927.32	1,854.64		

Disbursements	Amount	Super Subsidy	Amount
BUCU 12345	927.32	SASBB	38.24
		SSF	61.01

Leave Balance Annual: 272.07 Hours    LSL: 779.25 Hours

Annual Leave: 16-OCT-1995 to 20-OCT-1995 35.00 Hours at 100.000%