

**STAFF MEMBER TO COMPLETE DETAILS:**

Division/Office: \_\_\_\_\_ Academic  General

Family Name: \_\_\_\_\_ Other Names: \_\_\_\_\_

Employee Number (if known): \_\_\_\_\_ Extension No: \_\_\_\_\_

Account Holder's Name (if different from above): \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

**N.B. Please note that only banks and credit unions may be nominated. Facilities for building societies are not yet in operation. Up to 3 different accounts may be nominated.**

**Full Account and Branch (BSB) Numbers are required. Please check both numbers with your Bank. Attach an official Bank Slip wherever possible.**

**Forms missing these numbers or quoting incorrect numbers will be returned to the Division or Office for completion and may not be operative for the next Pay.**

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BSB NUMBER

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ACCOUNT NUMBER (NOT CARD NO. - MAX 9 DIGITS)

**ACCOUNT 2 (OPTIONAL)**

Account Holder's Name (if different from above): \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

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BSB NUMBER

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ACCOUNT NUMBER (NOT CARD NO. - MAX 9 DIGITS)

Amount: \$ \_\_\_\_\_

**ACCOUNT 3 (OPTIONAL)**

Account Holder's Name (if different from above): \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

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BSB NUMBER

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ACCOUNT NUMBER (NOT CARD NO. - MAX 9 DIGITS)

Amount: \$ \_\_\_\_\_

I hereby **authorise** my salary to be paid into the bank/credit union accounts as detailed above.

**Signed:** \_\_\_\_\_ / /

Staff Member

Date

**Personnel Office Use Only**



Macquarie University 4 May 2000

PMIS entered: \_\_\_\_\_ (inits) \_\_\_\_/\_\_\_\_/\_\_\_\_

Checked: \_\_\_\_\_ (inits) \_\_\_\_/\_\_\_\_/\_\_\_\_